



Notice

Regular Meeting of the Committee on Information Technology City and County of San Francisco

Thursday, April 20, 2023

10:00 am – 12:00 pm

City Hall Room 305

Meeting will also be broadcast online via WebEx event.

To view the online presentation, join the meeting using this link:

<https://sfgov.webex.com/sfgov/j.php?MTID=m3f834626127e3fe668efd8e414f8fe0e>

Members of the public may use email address coit.staff@sfgov.org to join the WebEx meeting, if needed.

If you wish to offer public comment remotely, call in to phone number 415-655-0001 using access code 2484 163 2451 and webinar password COIT (2648 from phones). Press *3 when you would like to give public comment.

Agenda

1. Call to Order by Chair

2. Roll Call:

Carmen Chu, City Administrator, Chair
Linda Gerull, Chief Information Officer, Department of Technology
Michael Makstman, Chief Information Security Officer, Department of Technology
Sophia Kittler, Director, Mayor's Office of Innovation
Aaron Peskin, President, Board of Supervisors
Angela Calvillo, Clerk, Board of Supervisors
Ben Rosenfield, Controller
Carol Isen, Director, Department of Human Resources
Dr. Grant Colfax, Director, Department of Public Health
Dennis Herrera, General Manager, Public Utilities Commission
Michael Lambert, City Librarian, Public Library
Mary Ellen Carroll, Director, Department of Emergency Management
Ivar Satero, Director, San Francisco International Airport
Jeffrey Tumlin, Director, Municipal Transportation Agency
Trent Rhorer, Executive Director, Human Services Agency
Sheryl Davis, Executive Director, Human Rights Commission
Charles Belle, Public Member

3. General Public Comment

4. Approval of the Meeting Minutes from February 16, 2023 (Action Item)

5. Review Surveillance Technology Policy for Municipal Transportation Agency's Camera: Driver Safety Video Analytics (Action Item)

Section 19B of the City & County of San Francisco's Administrative Code requires all departments with surveillance technologies to develop a Surveillance Impact Report and Surveillance Technology Policy for their ongoing authorized use. Each Surveillance Technology Policy must be approved by COIT before it is reviewed by the Board of Supervisors.

The Municipal Transportation Agency will present their Driver Safety Video Analytics Surveillance Technology Policy and Surveillance Impact Report for review.

6. Review Surveillance Technology Policy for Department of Elections' Social Media Monitoring Technology (Action Item)

The Department of Elections will present their Social Media Monitoring Surveillance Technology Policy and Surveillance Impact Report for review.

7. Approve FY 2023-24 & FY 2024-25 Budget Recommendations (Action Item)

The Committee will review and act on the COIT Budget & Performance Subcommittee budget recommendations for IT projects submitted for approval for the FY 2023-25 budget cycle. COIT Director Jillian Johnson will present on behalf of the COIT Budget & Performance Subcommittee.

8. Discuss Digital Accessibility Inclusion Standard Compliance and Next Steps for Implementation (Discussion Item)

COIT Director Jillian Johnson will provide an update to the Committee on progress City Departments have made in complying with the Digital Accessibility and Inclusion Standard.

9. Chair Update

10. CIO Update

11. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4568 or coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.